

# BYLAWS FOR 'GUILDHALL FUN FLYERS'

Date Drafted: August 4, 2002 Adopted: September 1, 2002

\*Amendment #1 Adopted Date: January 2, 2008

## Article I - Name

"Guildhall Fun Flyers" is the name of the organization hereafter referred to as the Club and located in Guildhall, Vermont.

## Article II - Purpose

This Club is organized to promote the safety, education and enjoyment of the sport of model aviation.

## Article III - Membership

### 1. Dues

Dues shall be as established periodically by majority vote of the membership at a regular meeting. A copy of the membership structure and dues shall be made available to members via the newsletter and/or website.

### 2. Dues payable date

Dues are due on or before January 15th for the ensuing year.

### 3. New membership after October 1<sup>st</sup> will include club dues for following year.

### 4. Resignation, Termination, Disciplinary Action, Expulsion and Reinstatement of Membership.

a. Any member in good standing may resign his/her membership by giving written notice to the Club.

b. If any member ceases to have the qualifications necessary for membership in the AMA, his/her flying privileges in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.

c. This section provides for enforcement of the Safety Rules that are related to flying activities. Any other unacceptable behavior by an individual member or members becomes the responsibility of the Board of Directors. Any individual may be expelled from membership from the Club or flying privileges may be suspended by a two-thirds (2/3) majority vote of the Board of Directors if, in the Board of Directors determination, violation of any of the Rules of the AMA or which is detrimental to the Club, the AMA or to model aviation has occurred.

d. Any member who is expelled from membership or has had flying privileges suspended may be reinstated only by two-thirds (2/3) majority vote of the Board of Directors.

e. The Board of Directors shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions, which do not justify expulsion from membership or having flying privileges suspended.

## Article IV - Officers

1. The management of affairs and administration of policies of the Club shall be carried out by the Board of Directors.

2. President – The President shall preside at all meetings of the Club and shall act as a spokesperson in all matters pertaining to it.

3. Vice President - The Vice President shall act for the President when he or she is unable to serve and is to maintain an accurate record, including place of storage, of all Club assets.

4. Secretary – The Secretary shall record minutes of each club meeting and handle all correspondence pertaining to Club activities. He/She will be the Club contact person with AMA in case of questions, problems or other situations.

5. Treasurer – The Treasurer shall collect all moneys due and shall keep a record of moneys disbursed by the Club.

6. Field Marshall – The Field Marshall shall be responsible for establishing mowing crews and mowing equipment maintenance crews. He/She is to ensure that the field is properly maintained and to recommend improvements or changes.

7. Safety Officer – The Safety Officer shall be responsible for chairing the safety committee and ensuring existing safety rules are enforced. This includes processing the grievance forms and following the existing grievance procedure documented in the Bylaws.

8. News Letter Editor – The Editor is to compose, print and distribute the monthly newsletter by E-Mail or mailing between meetings.
9. Officer Terms – Terms are to last one year from the January election. Vacancies are to be filled when necessary by a majority vote of the voting members present at the next meeting.
10. The Board of Directors shall be the elected officers of the Club.

#### Article V - Meetings

Monthly meetings are to be held at a location and time chosen by the membership. The newsletter will give advance notice of time and place. Motions are to be carried by majority of voting members present.

#### Article VI - Record Keeping

Records will be kept by the current secretary.

#### Article VII - Committees

Special Committees will be established by the Board of Directors.

#### Article VIII - Nominations, Elections and Recall

Nominations are to be submitted during the December meeting and Elections will be held at the January meeting.

#### Article IX - Miscellaneous Provisions

1. Roberts Rules of Order to preside
2. Fiscal Year is Calendar Year
3. The duration of the Club shall be perpetual.
4. Special Funds – The treasurer of the Club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses of the Club.
5. Dissolution
  - a. The Club may be dissolved with the approval of a two-thirds (2/3) majority vote of the total membership.
  - b. Upon the dissolution of the Club the Board shall, after paying or making provision for the payment of all of the liabilities of the Club, dispose of all assets of the Club in such manner, to the Academy of Model Aeronautics, Inc. or to such other organization or charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 © (3) of the Internal Revenue Code of 1986, as amended, or to such other organization with purposes similar to the purposes of this Club, as the Board shall determine. Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas (or similar court) of the county in which the principal office of this Club is then located, exclusively for such purposes and to such organizations as said court shall determine, which are organized and operated exclusively for such purposes.

#### Article X - Amendments

Amendments may be made to these Bylaws at any general meeting of the Club membership, provided the members shall have been notified in writing at least five (5) days in advance that the amendments are to be considered. Copies of the proposed amendments shall be provided to all members as part of the notification. Amendments shall be approved by no less than a two thirds (2/3) majority vote of the members present at the meeting.

#### Article XI - Grievance Procedure (Flight and Ground Safety Rules)

1. Purpose  
The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned into the Safety Committee Chairman, the Safety Officer. At least one witness is required to sign the Grievance Form.
2. Safety Committee – Chaired by the Safety Officer, is composed of the Board of Directors.  
The Safety Committee shall use its judgment in carrying out action on the following:

- (a) A grievance form (see attached) will be filled out and turned into the Safety Committee Chairman. At least one witness is required.
- (b) First Violation
  - 1. Viewpoints of both complainants and accused will be considered.
  - 2. Complainants name will be disclosed.
  - 3. A verbal reprimand will be given to the accused by the Safety Committee and this will be recorded in the committee files.
- (c) Second Violation
  - 1. Complainants name will be disclosed.
  - 2. The accused has the right to a written rebuttal, to be reviewed by the Committee.
  - 3. If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club Newsletter.
- (c) Third violation
  - 1. Committee will notify the accused in writing and the Club members via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting.
  - 2. Said expulsion will last for a one-year minimum. (Longer if deemed necessary by the Board of Directors).
  - 3. A member may be expelled from the club only upon a two-thirds (2/3) majority vote of the voting membership present at the meeting.
  - 4. Voting will be by secret ballot at a regular monthly meeting.
  - 5. The expelled member may reapply for membership after the expiration of the expulsion time period.
- (c) The three actions will not be enforced unless they are accumulated within a two-year period of time.
- (d) Any member receiving a Grievance, who directs any retaliation action against the person filing said Grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory action by the Board of Directors.

Article XII - Club Field Operating Rules

- 1. All flyers must be current AMA Members.
- 2. Members to abide by the full set of AMA Safety Code as described in the current Membership Manual and any Club safety rules or procedures.
- 3. The corresponding frequency board pin is to be removed & your AMA Card will be posted. The pin will be kept by the pilot while operating his/her transmitter and returned to the board when not in use or by request.
- 4. Guest pilots must be accompanied by a GFF member and hold a current AMA Card if flying any aircraft.
- 5. When taxiing toward the pits, do not taxi in beyond the flight line.
- 6. No person under age 16 is to use or operate the power driven maintenance equipment.
- 7. Any aircraft, new or after major repairs, must be safety checked by a competent club member before flight.
- 8. All new flyers must receive a safety orientation of club flying procedures.

1 Attachment: GFF Club Grievance Form

THE END

# GFF CLUB GRIEVANCE FORM

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Nature of Violation:

Signature: \_\_\_\_\_

Witness: \_\_\_\_\_

Additional Witnesses (not required):

\_\_\_\_\_

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